



Rotorua Seventh-day  
Adventist™ School  
*Te Kura o Te Rā Whitu ki Rotorua*

*Building for Eternity*

POLICY STATEMENT

## **BOARD OF TRUSTEES CODE OF CONDUCT POLICY**

*Do nothing out of selfish ambition or vain conceit. Rather, in humility value others above yourselves, not looking to your own interests but each of you to the interests of the others. **Philippians 2:3,4***

All Board of Trustees members are bound by the same Code of Conduct, which states, trustees must:

- Respect the integrity of other trustees, staff, the principal, parents and students;
- Ensure that individual trustees do not act independently of the board's decisions;
- Ensure that any disagreements with the board's stance on matters raised and discussed by the board, are resolved within the board.

It is implicit in the board ethic that all trustee members, whether elected, appointed, or co-opted, share the same status and same aspirations, that is, to serve the needs of the students and their learning.

Although members of the board will be mindful of the interests of those people in the school community with whom they are most closely involved, it is their obligation to serve the broader interests of the school and its students; this applies to all trustees. It is the board that agrees to and initiates staff and/or community consultation on matters relevant to the operations of the school.

Board of Trustees members shall at all times:

- maintain and understand the values and goals of the school
- ensure the needs of all students and their achievement is paramount
- serve the needs of the school rather than any particular areas of interest
- respect and give fair consideration to diverse and opposing viewpoints
- publicly represent the school in a positive manner
- respect the integrity of the principal and staff
- observe the confidentiality of non-public information acquired in our roles and not disclose to any persons such information that may be harmful to the school
- be diligent and attend meetings of the board, prepared for full and appropriate participation in decision making
- speak with one voice through our adopted policies and ensure that any disagreements with the board's stance are resolved within the board
- avoid any conflicts of interest with respect to our trustee responsibilities
- in the course of board meetings, disclose any interests in a transaction or decision where they, their family, and/or partner, employer or close associate will receive a benefit or gain and leave the meeting for the duration of discussion and/or voting in relation to the matter.
- recognise the lack of authority in any individual trustee or subgroup of the board in any interaction with the principal or staff
- recognise that only the chair or board delegate may speak on behalf of the board

- be available to undertake appropriate professional development
- continually self-monitor our own individual performance as a trustee against policies, roles and responsibilities, delegated responsibilities through portfolios, and to collectively monitor the overall performance of the board against school purpose and direction.
- protect and uphold the Special Character of Rotorua SDA School.
- exercise their powers of governance in a way that fulfils the intent of the Treaty of Waitangi by valuing and reflecting New Zealand's dual cultural heritage.
- use the Maori community's (or communities') own processes to consult with the Maori community.
- members will speak respectfully to each other

Signed:

	Board Chair (Parent Representative)		Date:
	Principal		Date:
	Staff Representative		Date:
	Parent Representative		Date:
	Parent Representative		Date:
	Parent Representative		Date:
	Proprietor Representative		Date:
	Proprietor Representative		Date:
			Date:
			Date:

FORMULATED BY: Rotorua Seventh-day Adventist School Board of Trustees

APPROVED: Board Chair, Victoria Finch \_\_\_\_\_

BOT RATIFIED: 24 July 2019

BOT REVIEWED: 8 August 2019  
16 February 2021