2022 BOARD WORKPLAN  (DRAFT)

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Jan 26 | Feb 16 | Mar 16 | Apr 13 | May 27 | July 27 | Aug 24 | Sept 21 | Nov 2 | Dec 14 |
| Charter / Strategic Plan, Annual Plan, AoV  & Review | Finalise Strategic & Annual Plans  | Approve Strategic & Annual Plans | Confirm Charter & AOV sent to MOE |  | Review of progress |  |  | Commence 2023 Strategic Planning  | Review Strategic & Annual Plan Goals | Draft 2023 Strategic & Annual Plan  |
| Policy | Continuing Work on Governance Framework / Manual  -     -      -                                    Continuing  Policy updates on website             Other as needed         Treaty of Waitangi             |
| Student Progress and Achievement Data | Review of 2021 achievement data (already completed Dec 2021) | Monitor via Principal Monthly Reportingcan have monthly focus eg those with learning needs, gifted, Maori, Pasifika | Mid-year student achievement  | Monitor via Principal Monthly Reportingcan have monthly focus eg those with learning needs, gifted, Maori, Pasifika |  | Year end achievement update |
| Employment |  | Principal Appraiser selected &  approved |  |  | Confirm teacher appraisals are continuing |  | Assess need for teaching staff for 2023 advertise any tagged positions |  | Review cleaning contract | Formal review report, principal performance |
| Proprietor Reporting |  |  | Term 1Report 5BOT |  | Term 2Report 6Staffing |  | Term 3Report 7Principal |  | Term 4 Report 8Enrolment  | Chaplain report |
| Budget | Finalise | Approve | Monitor | Monitor | Monitor | Midyear review | Monitor | Monitor | 2022 Draft | End of year  |
| Curriculum  | Updates via Principal Monthly Reporting  |
| Board Process requirements | Succession planning for 2022 triennial elections | Health curriculum parent survey/hui | Accounts to auditor March1Roll return March 1 |  | External board election contractor appointed  | Roll return July 1Parent Reporting |  | New Board Commences Sept 24thAppoint Chair at 1st meeting |  | Parent Reporting  |
| Other events |  | Whanau Hui  | Review FOTS |  |  |  |  |  |  |  |